



Elementary Teachers' Federation of Ontario  
Fédération des enseignantes et des enseignants de l'élémentaire de l'Ontario  
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## MEMORANDUM

**TO:** Local Presidents  
Executive Members  
Committee Chairs

**FROM:** Gene Lewis, General Secretary

**DATE:** November 28, 2011

**RE:** **RESOLUTIONS TO THE 2012 ANNUAL MEETING**

The ETFO Constitution and Bylaws provide the following guidelines to the membership for the submission of resolutions to the 2012 Annual Meeting.

### ARTICLE IX - ANNUAL MEETING

9.6 Resolutions to the Annual Meeting may be received from:

- 9.6.1 a local which has passed the motion at a general meeting;
- 9.6.2 the Executive;
- 9.6.3 the Representative Council which has passed the motion at a Council Meeting; and
- 9.6.4 a standing committee or special committee of the Annual Meeting.

9.7 Resolutions must be received in the provincial office by March 1.

#### **RESOLUTION FORMS MUST:**

- include a brief rationale (under 100 words);
- be signed by the local president if received from a local; and
- arrive at the provincial office (preferably via e-mail) to the attention of Jim White, Coordinator, Protective Services, by March 1, 2012.

**TO CONFIRM RECEIPT OF YOUR RESOLUTION(S) OR TO SEEK ADDITIONAL CLARIFICATION OF THE GUIDELINES:**

**Jim White**  
Coordinator  
Protective Services  
Ext. 2272  
[jwhite@etfo.org](mailto:jwhite@etfo.org)

**RETURN COMPLETED FORM VIA E-MAIL, FAX, OR MAIL TO:**

**YOU CAN FIND ANNUAL MEETING INFORMATION AND FORMS AT:**  
[www.etfo.ca](http://www.etfo.ca): **ETFO Home > About ETFO > Annual Meeting**

**DEADLINE:**  
**MARCH 1, 2012**