Logo

2022 ETFO Annual Meeting

August 15-18, 2022

Local Reimbursement Form

Local

Type of Local (Teacher, OT, DECE, PSP ESP)

Contact Name

Contact phone

Email

Street

City

Postal Code

Note: All hotel and parking invoices and a photocopy of hotel payment must be attached. If your Local had a paid alternate participating in the Annual Meeting, under the Federation guidelines you are entitled to claim reimbursement for their meal allowance of $195. All Delegate meal allowances were pre-paid by auto deposit to the local prior to the meeting.

Number of Delegates that attended:

Number of allowed Delegates:

Number of Paid Alternates that attended:

Number of allowed Paid Alternates:

Amount allowable per night

$169.82 (shared accommodation)

$339.63 (if eligible for single room accommodation\*)

Maximum number of claimable nights

3

Local Delegates/paid Alternates covered for shared accommodation.

Number of nights x $509.46 =

Local Delegates/ paid Alternates eligible for single room accommodation\*

Number of nights x $1018.89

Total Accommodation claimed

= B + C

Deduction of prepaid meal allowance overpayment (if applicable @ $195.00)

=

Addition of paid Alternate meal allowance (if applicable @ $195.00)

=

Parking claimed for Delegates and Paid alternates (maximum 3 days @ 30.00 per day) – non transferable, must be supported by hotel bill or public parking receipts.

1. =

Total amount claimed

Please return to ETFO provincial office by November 30, 2022. For online submission, please email form to accounts@etfo.org

For office use only

Explanation for revision to claim:

Authorized by:

Approved by:

Budget Line: 09010-162-10 – accommodation, 09010-202-10 – meals, 09010-112-10 - parking

\*Single room accommodation restricted to delegates with sole parenting responsibilities and delegates or paid alternates pre-approved for medical accommodation.

MEDICAL ACCOMMODATION (PRE-APPROVAL WAS REQUIRED. A *Single Room Accommodation Request Form* and Approval must be on file).

ETFO will inform Locals if one of their delegates or paid alternates was approved for a single room due to a medical condition. No details of any medical condition(s) will be disclosed. Medical accommodation information is secured with the Deputy General Secretary.

Delegate name and hotel room number:

Delegate name and hotel room number:

Delegate name and hotel room number:

Delegate name and hotel room number:

Delegate name and hotel room number:

DELEGATE SOLE PARENTING FAMILY SINGLE ACCOMMODATION **(**A *Single Room Accommodation Request Form* must be on file).

ETFO provides single room accommodation at the Annual Meeting at no cost for delegates who have sole parenting responsibilities, and are availing themselves of the on-site child care facilities.

Providing this information means the delegates have declared that they have sole parenting responsibilities during the Annual Meeting and have submitted a *Single Room Accommodation Request Form* prior to the start of the Annual Meeting.

2022 Annual Meeting Delegate Count (\*\* entitled to a paid alternate)

Algoma TL – 4

Algoma OTL - \*\* 2

Avon Maitland TL 6

Avon Maitland OTL \*\* 2

Bluewater TL 7

Bluewater OTL \*\* 2

Durham TL 24

Durham OTL 7

Durham DECE \*\* 3

Durham Catholic DECE \*\* 2

Grand Erie TL 10

Grand Erie OTL \*\* 3

Grand Erie DECE \*\* 2

Greater Essex TL 13

Greater Essex OTL \*\* 3

Halton TL 22

Halton OTL 7

Halton DECE \*\* 3

Hamilton-Wentworth TL 18

Hamilton-Wentworth OTL 5

Hamilton Wentworth DECE \*\* 3

Hastings Prince Edward TL 6

Hastings Prince Edward OTL \*\*2

James Bay \*\* 2

Kawartha Pine Ridge TL 12

Kawartha Pine Ridge OTL\*\* 3

Keewatin-Patricia TL \*\* 3

Keewatin-Patricia OTL \*\* 2

Lakehead TL 4

Lakehead OTL \*\* 2

Lambton-Kent TL 8

Lambton-Kent OTL \*\* 2

Limestone TL 7

Limestone OTL \*\* 2

Near North TL 4

Near North OTL \*\* 2

Niagara TL 14

Niagara OTL 4

Ontario North East TL \*\* 3

Ontario North East OTL \*\*2

Ottawa Carleton TL 26

Ottawa Carleton OTL 7

Peel TL 54

Peel OTL 14

Rainbow TL 6

Rainbow OTL \*\* 2

Rainbow DECE \*\* 2

Rainy River TL \*\* 2

Rainy River OTL \*\* 2

Rainy River ESP \*\* 2

Renfrew TL 4

Renfrew OTL \*\* 2

Renfrew ESP \*\* 3

Renfrew PSP \*\* 2

Simcoe TL 19

Simcoe OTL 5

Simcoe DECE 4

Superior-Greenstone TL \*\* 2

Superior-Greenstone OTL \*\* 2

Thames Valley TL 29

Thames Valley OTL 7

Toronto TL 84

Toronto OTL 22

Toronto Catholic DECE 4

Trillium Lakelands TL 6

Trillium Lakelands OTL\*\* 2

Trillium Lakelands DECE \*\* 2

Upper Canada TL 9

Upper Canada OTL \*\*3

Upper Grand TL 12

Upper Grand OTL \*\* 3

Waterloo Region TL 22

Waterloo Region OTL 6

Waterloo DECE 5

York Region TL 42

York Region OTL 13

Bylaw IV, Delegates is printed below for your information:

4.1 The voting members of the Annual Meeting shall consist of the following accredited delegates

4.11 the Executive; and

4.1.2 representatives of the local as set out in Section 4.2 and 4.3 below.

4.2 Each Local of joint local shall be allocated one (1) Delegate to the Annual Meeting.

4.2.1 Notwithstanding 4.2, locals having 100 or fewer full-time equivalent (FTE) members shall have two (2) delegates to the Annual Meeting.

4.3 Additional delegates shall be generated on the basis of one per one hundred and twenty (120) full- time equivalent (120 FTE) members of major fraction thereof.

4.4 The membership of each local will be determined by the audited number of members as of June 30 of the preceding year.

4.5 In order to determine the number of delegates for the occasional teacher locals, the number of Full-Time Equivalent (FTE) occasional teacher members shall be used.

4.6 The delegate entitlement for each local shall be forwarded to the local by December 15.

4.7 The local may choose to register alternates who may substitute for a delegate during the Annual Meeting.

4.8 A delegate representing a local shall be an active member of the local.

4.9 Notwithstanding 4.8, an active member may continue to represent the local as a delegate as the first Annual Meeting subsequent to the member’s retirement.

2022 Annual Meeting Delegate Count Summary

Teacher Locals 484

Occasional Teacher Locals 142

ESP/PSP Locals 7

DECE Locals 30

Executive Members 14

Total Delegates 677