



Elementary Teachers' Federation of Ontario/  
Fédération des enseignantes et des enseignants de l'élémentaire de l'Ontario  
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## MEMORANDUM

TO: ETFO Stewards  
Local Presidents  
Executive Members (For Information)

FROM: Gene Lewis, General Secretary

DATE: November 14, 2011

RE: **POSITIONS AT THE 2012 ANNUAL MEETING  
APPLICATION FOR ASSISTANT OR POLL CLERK**

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The following volunteer positions to assist with the operation of the Annual Meeting in August 2012 are available:

- Assistant (3)
- Poll Clerk (14)

The Federation requests your assistance to ensure that members are made aware of these positions and to encourage those members at the local level who have the interest and appropriate skills to apply.

Please find attached the role description for each position and an application form that must reach the provincial office by **March 1, 2012**.

**TO CONFIRM RECEIPT OF YOUR APPLICATION OR TO SEEK  
ADDITIONAL CLARIFICATION OF THE GUIDELINES:**

**RETURN COMPLETED FORM VIA E-MAIL TO:**

**Jim White  
Coordinator  
Protective Services  
Ext. 2272  
[jwhite@etfo.org](mailto:jwhite@etfo.org)**

**YOU CAN FIND ANNUAL MEETING INFORMATION AND FORMS AT:  
[www.etfo.ca](http://www.etfo.ca) > About ETFO > Annual Meeting**

**DEADLINE:  
MARCH 1, 2012**